



TECHNOLOGY EDUCATION

BASIC SAFETY RULES FOR HAND TOOLS

- ★ ALWAYS WEAR EYE PROTECTION.
- ★ Use the RIGHT TYPE of tool for the job.
- ★ NEVER place tools & materials where they hang on the edge of a bench.
- ★ Don't use tools for things they weren't meant for.
- ★ Store tools and materials vertically, with the points and heavy end down.
- ★ Keep your cutting tools SHARP and in good condition.
- ★ DON'T work with OILY or GREASY hands.
- ★ Handle SHARP-EDGED and POINTED TOOLS with care.
- ★ NEVER carry tools in your pockets.
- ★ Always carry pointed tools by your side with the points and heavy ends DOWN.
- ★ DON'T use tools which are LOOSE or CRACKED.
- ★ KEEP your punches & chisels in good condition. Mushroomed heads cause injury.
- ★ CUT AWAY from yourself when you use chisels and other edged tools.
- ★ DON'T use a file without a HANDLE.
- ★ NEVER pry or hammer with a FILE. It may shatter.
- ★ DON'T use screwdrivers as chisels or pry bars.
- ★ NEVER try to increase your leverage by using a "cheater" with a wrench. Wrenches are designed at the right strength for their size and length.
- ★ If anything breaks or malfunctions, report it to your instructor immediately.
- ★ AFTER USING A TOOL, clean it and return it to its proper storage place.
- ★ DON'T FORCE screws; make sure that the correct screw for the job is being used.